

November 20, 2024

### Helena Township Oath of Offices and Resolutions

Meeting was called to order by Supervisor Clark Peeples with The Pledge of Allegiance at 4 :03 pm. Members present were newly elected board members Clark Peeples Supervisor, Anthony Smedra Clerk, Catherine Rice Treasurer, Butch Bartz and Jim Schilling Trustees.

Audience witnesses were Paul Sak, Jan Schilling and Jim Gurr.

Oath was given to each elected official and accepted individually. Supervisor Peeples was given the oath by the Antrim County Clerk.

### Resolution 11202024A

Be it resolved that the Helena Township Board of Trustees, at a special meeting held in the Community Center, November 20, 2024, DID resolve requiring two signatures on all township checks. Signatory privilege is restricted to the following officers of Helena Township:

Anthony Smedra, Clerk  
Catherine Rice, Treasurer  
Ernest Rice, Deputy Treasurer  
Clark Peeples, Supervisor (in the event one of the required signatories is unavailable).

Motion by Butch Bartz, supported by Catherine Rice. Roll call vote yielded all affirmative.

### Resolution 11202024B

Be it resolved that the Helena Township Board of Trustees at a special meeting held at the Community Center, November 20, 2024 DID resolve to replace the compromised and cancelled Visa credit card under the following conditions:

Supervisor Peeples is the authorized applicant for the credit card.  
Limit shall be established at \$2500.  
Card will be authorized through Alden State Bank.  
All requirements in the existing Credit Card Use Policy (Resolution 03142024) shall remain in place and enforceable.

Motion by Butch Bartz, supported by Jim Schilling. Roll call vote yielded all affirmative.  
Carried.

Respectfully submitted,  
Catherine A Rice Treasurer, Acting Secretary

